

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### OF THE

### WIDEFIELD WATER AND SANITATION DISTRICT

Held: Tuesday, October 15, 2024, at 12:00 p.m. at 8495 Fontaine Blvd., Colorado Springs, Colorado 80925.

#### Attendance

##### Directors in Attendance Were:

Mark Dunsmoor, Vice President  
Dan Ittner, Secretary/Treasurer  
Jim Mesite, Jr., Assistant Secretary  
Ryan Watson, Director

##### Directors Absent (excused):

Mark Watson, President

##### Also in Attendance:

Lucas Hale, District Manager  
Kelly Smith, Director of Administrative Services  
Joe Norris, Cockrel Ela Glesne Greher & Ruhland  
Members of the Public: Jean Smith

#### Call to Order

Vice President Dunsmoor noted that a quorum of the Board was present and that the Directors had confirmed their continuing qualification to serve, and therefore called the regular meeting of the Board of Directors of the Widefield Water and Sanitation District to order at 12:02 p.m.

#### Notice

Notice of the meeting was properly posted as required by law. The notice also included the agenda items. Certification of such posting is attached hereto.

#### Disclosure Matters

Vice President Dunsmoor reported that conflict of interest statements had been received from all directors and previously filed with the Secretary of State at least 72 hours in advance of the meeting. Copies of the statements are on file with and available from the Colorado Secretary of State.

#### Approval of Minutes

The Board reviewed the Minutes of the September 17, 2024 meeting. Upon motion duly made, seconded and unanimously carried, the Minutes of such meeting were approved unanimously.

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## **Financial Matters**

Ms. Smith presented the monthly financials and summary financial report. There were no questions from the Board. Following discussion and upon motion duly made and seconded, and unanimously carried, the Board approved the monthly financials.

Mr. Hale provided a presentation of the 2025 draft budget and proposed rate increase for the 2025 calendar year.

**Question from Vice President Dunsmoor:** How much of the revenue increase is due to new customers?

**Mr. Hale:** Reported that the budget assumes 200 new taps or customer connections.

**Question from Director Mesite:** Have you discussed tap-fee projections with developers in the District?

**Mr. Hale:** Yes, they have discussed these numbers with developers. The budget is somewhat conservative in the tap estimates but developers can be over-confident in the amount of sales that will occur in the future.

Mr. Hale discussed the proposed 6% base-rate increase for only the base rate component of water and wastewater accounts. This increase results in an overall rate increase of approximately 2.73% for the average customer or \$2.55 per month.

Mr. Norris, Director Ryan Watson and Vice President Dunsmoor discussed the use of tap fee revenues.

**Question from Ms. Jean Smith:** Can you clarify water and wastewater increase?

**Mr. Hale:** responded and described the total impact to customers of approximately 2.7% and the impact to Ms. Smith's account more specifically.

Mr. Hale noted that this was a presentation of the draft budget only and that the Board would conduct a public hearing and consider approval of the 2025 budget and rate increase at the next meeting in November.

## **District Manager's Report**

Mr. Hale presented the District managers report as contained in the Board packet.

**Question from Director Ittner:** What is a PLC in reference to?

**Mr. Hale:** Programmable logic controller, an electronic controller.

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**Engineer's Report**

Mr. Hale noted that Rob Bannister was unavailable for the meeting and referenced his engineer's report as contained in the Board packet. There were no questions from the Board.

**Attorney's Report**

Mr. Norris discussed the process and procedures for certification of delinquent accounts. Mr. Norris presented the proposed Resolution Authorizing Certification of Delinquent Accounts for Collection by the County Treasurer. Vice President Dunsmoor noted that two accounts are high. Directors Mesite and Watson discussed the process further. Vice President Dunsmoor opened a public hearing on the matter, and having no public comment, closed the hearing. Upon motion duly made, seconded and unanimously carried, the Board approved the Resolution Authorizing Certification of Delinquent Accounts for Collection by the County Treasurer

**Public Comment**

None.

**Other Business**

None.

**Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 1:34 p.m.



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Secretary